



ATTACHMENT A: **AmeriCorps Member Service Description** **Project Advance**

Project Advance addresses the severe education deficits of residents in Cincinnati's low-income, inner city neighborhoods. Low educational attainment is a barrier to employment limits parents' ability to support their children's education and leads to related issues of poor health and housing, lack of financial literacy and civic participation. The inner city Cincinnati neighborhoods that Project Advance serves have the highest levels of adult illiteracy and the highest dropout rates in the city.

POSITION: COMMUNITY HEALTH NAVIGATOR

Project Advance will engage (8) AmeriCorps members to work between September 1, 2015 and August 31, 2016 to be placed at these locations throughout Cincinnati, (Cincinnati Public Schools; School Based Health Centers, SMCS Wellness Program, Healthy Moms and Babies. The Project Advance experience overall is an opportunity to develop leaders in education, service, and community development. The multiplicity of issues and needs which members learn about at their site, and the effective responses they see demonstrated in these grassroots empowerment programs, serves as invaluable opportunities for professional development that are grounded in reality. These settings engage members in the complexity of people's real lives and allow them to see people's potential to solve their own problems.

Project Advance plan for orienting members to AmeriCorps, the community, their placement site, and the service they will perform begins with a week-long orientation at the beginning of the program year. During this orientation, a number of presentations, discussions and activities are planned for the purpose of providing members with knowledge, skills, and understanding of AmeriCorps, as well as to introduce them to the community they will be serving and to the Project Advance partner sites.

Attitude and General Responsibilities

- Commitment to service
- Openness to and/or experience with diverse populations.

Program Leadership

- Make connections with individuals and volunteers in the community for program outreach and program enhancement.
- Assist AmeriCorps members and staff in programming and activities that are during times you are available.

- Train and assist volunteers.

Program Specific Duties

- Help organize and implement health education workshops/programs in targeted inner city neighborhoods.
- Help organize and implement healthy activities that promote community health and wellness.
- Participate with neighborhood or wider community health focused events,
- Provide individual support to community individuals struggling with individual or family health issues.
- Complete all AmeriCorps requirements. Maintain documentation on Community Health Education activities, groups served, and outcomes reached as well as other documentation required for the program.

Citizenship training and responsibilities

- Participate in AmeriCorps training and events as required and requested by the Ohio Commission on Service and Volunteerism.
- Participate and complete AmeriCorps citizenship training.
- Participate in community service activities.

Program Training

- Participate in orientation training.
- Participate in sessions on professional boundaries, community resources, cultural diversity, tutoring skills, AmeriCorps expectations and other topics.

Schedule: AmeriCorps Community Health Navigators are expected to serve during their sites regular business hours, and participate in sessions on recruitment and support of volunteers along with those on civic responsibility, tutor training, the Serve ethic, and life after AmeriCorps.

Skill requirements:

- Solid academic and interpersonal skills.
- Good written and oral communication ability
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Program benefits: Full time AmeriCorps members will be provided:

- Segal Education Award (if service hours are completed)
- Stipend
- Health Insurance
- Child Care

I have read the above AmeriCorps Community Health Navigator service description and understand my responsibilities.

Signature: _____

Date: _____

Print name: _____